



Society for
HUMAN RESOURCE MANAGEMENT

Douglas County Chapter

AFFILIATE OF



SOCIETY FOR HUMAN
RESOURCE MANAGEMENT

DC SHRM, P.O. Box 2539, Roseburg, OR 97470
<http://www.wessnet.com/dcshrm/>

Douglas County SHRM Meeting Minutes
January 29, 2010
Cow Creek Government Offices

President
Rosemarie
Wess

Welcome and Minutes:

Rosemarie Wess called the meeting to order at approximately 8:15am. Minutes from the 12/4/2009 meeting were moved and approved.

President-Elect
Barbara
Gershon

Treasurer's Report:

Treasurer Julie Shoufler reported:
Beginning Balance \$2,373.89
Disbursements \$ 40.00-
Ending Balance \$2,333.89

Treasurer
Julie
Shoufler

OLD Business

Secretary
Mikaela
Baird

1) **Program Development Report** – No meetings have been scheduled as of yet. They are considering smaller programs with two larger programs bi-annually. The smaller programs would be presentations of 15-20 minutes using local expertise on a volunteer basis. Suggestions are welcomed; please send to Rheanna Mosier. She also has the results from the Survey Monkey survey.

Membership
Chair
Willis
Cook

2) **March Oregon Employer Drug-Free Initiative Forum** – For the SHRM table, Willis Cook will set up SHRM banners and cards.

- | | | |
|----|-----------------|--|
| a) | Date | Friday, March 12, 2010 at 11:30am |
| b) | Location | Public Safety Center, Roseburg |
| c) | Topic | Oregon Medical Marijuana Program Abuses |
| d) | Speaker | Lt Mike Dingeman, Drug Enforcement Section,
Oregon State Police |

Program
Development
Rheanna
Mosier

3) **Chapter Achievement Plan (CAP) for 2009** – Anticipate that our chapter qualifies for the Merit Award.

4) **Oregon State Council Meeting** – We have volunteered to host in November 2010. The Public Safety Building was recommended for location. Barb Wright will reserve the date.

NEW Business

- 1) Rosemarie Wess distributed printed copies of the Douglas County EEO Plan with the group.
- 2) **Transition of President.** Due to a change in her job, Rosemarie Wess sent an email on 01/24/2010 announcing her resignation from DCSHRM and the office of Chapter President effective 01/29/2010. Rosemarie will continue as a SHRM member through July 2010 when her membership expires.
 - (a) **Election.** To fill the opening, the President can appoint a replacement, however Rosemarie acknowledged that we have a President-Elect, Barbara Gershon who could assume the role. Barbara said that because of personal circumstances, she would prefer to remain President-Elect and have someone else fill the President vacancy. Recommendation was made and agreed upon to open election for President. Mary Heilner will send email to SHRM members to:
 1. Announce the election
 2. Explain nominations may be self generated or if for someone else, to speak with the party prior to nominating
 3. Encourage new members to participate
 4. Email nominations to Mary Heilner.
 - (b) **Website.** In the interim, Rosemarie can maintain website (ie, post minutes, etc) while other arrangements are made.
 - (c) **Document Succession.** Importance of maintaining the chapter's documents with leadership transition was discussed. Mikaela Baird will hold the documents until a successor for President is elected.
- 3) **March Employer and Career Expo** – DCSHRM will have a booth for providing Interview Tips and Resume Review. Anyone interested in helping, please email Rheanna Mosier.
 - (a) **Date** March 16, 2010 at 10am – 5pm
 - (b) **Location** Douglas County Fairgrounds, Douglas Hall
 - (c) **Registration** No cost to employers; Must register by February 12, 2010

Members in Attendance: Donna Arnold, Mikaela Baird, Joe Bober, Robin Conrad, Willis Cook, Debbie Farmer, Barbara Gershon, Mary Heilner, Rheanna Mosier, Peggy Paulson, Julie Shoufler, Rosemarie Wess, Barb Wright.

Meeting adjourned approximately 8:45am.

Respectfully submitted,



Mikaela Baird
DC SHRM Secretary

Next Meeting Scheduled:
Friday, February 26, 2010 at 8:15am
at Cow Creek Government Offices